

Administrative Position Isle of Wight Academy

Middle School and Upper School Teacher Supervision and Evaluations:

- Conduct regular classroom observations and evaluations.
- Provide constructive feedback and support to improve teaching practices.
- Monitor teacher performance and adherence to school policies.
- Develop professional growth plans for teachers based on evaluations.

Middle and Upper School Dean of Students:

- Oversee student discipline and behavior management.
- Collaborate with teachers, parents, and administrators to address student issues.
- Implement school policies related to student conduct and safety.
- Foster a positive school environment conducive to learning and growth.

Whole School Professional Development:

- Plan, coordinate, and facilitate professional development sessions.
- Identify areas for teacher improvement and tailor training programs accordingly.
- Collaborate with staff to align professional development goals with the mission of the school.

Whole School Teacher Licensure:

- Assist in the renewal or acquisition of teaching licenses.
- Maintain records of licensure status and requirements.
- Provide guidance and support for professional development needed for licensure.

Whole School Curriculum and Textbook Adoption:

- Review and evaluate curriculum guides and instructional materials.
- Recommend updates and revisions based on educational standards.
- Coordinate the adoption process, including pilot testing and stakeholder input.
- Ensure alignment of curriculum with state and district guidelines.